**WAVERLEY Inc**.

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**ENROLMENT 2025 PROCEDURE**

***Enrolments will open on Monday December 2, 2024***

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| *Friday November 29* | **Last day of classes for 2024** |
| *Monday December* ***2*** | **Enrolments open from 9.30AM**  **All** enrolments can be done **online** from 9.30AM today.  Members without computers available to them need to have a friend, relative or fellow member to assist them with the enrolment process.  For 2025 enrolments will be on a first-come-first-served basis, except for those classes where the tutor reserves the right select students for sequential classes (eg Practical Music Classes and language classes) ***Members cannot attend classes until fees are paid.***  **TUTORS have the final decision on all class enrolments.** |
| *Wednesday December* ***4***  *9.30AM - 1.30PM* | **Members who are unable to enrol online will be able to enrol and pay their membership fees at the U3A office on WEDNESDAY DECEMBER 4 between 9.30AM and 1.30PM.**  **Members who enrolled online but were unwilling or unable to pay their membership fees at that time can pay their fees at this time.** |
| **WHEN YOU HAVE YOUR DETAILS ON SCREEN FOR YOUR ENROLMENT,**  **PLEASE CHECK ALL YOUR DETAILS ARE CORRECT.** | **PAYMENTS**  The membership fee for 2025 is **$40.**  It is expected that most members who enrol on-line will make the payment of their membership on-line.  Payment can be made through *PayPal* or by *Direct Deposit*. All are encouraged to do so.  1. This can be done in two ways **through PayPal**   1. Using their PayPal account, OR 2. Using a credit card (**no PayPal account needed**)   2. **OR** by depositing from your bank directly into the  **U3A account**: **BSB​ 633-000 A/C No. 205735806**  PLEASE ENSURE YOU ***INCLUDE YOUR NAME AND MEMBERSHIP NUMBER IN THE DETAILS***  ***Please note that members will not be enrolled in classes until their membership fees are paid.*** |
| *Tuesday January 28* | **2025 classes commence** |